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STATE OF DELAWARE
**BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS**

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**PUBLIC MEETING MINUTES: DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS**

MEETING DATE AND TIME: Wednesday, September 25, 2013 at 12:00 p.m.

PLACE: Division of Professional Regulation
861 Silver Lake Boulevard, Cannon Building
Second Floor Conference Room A
Dover, Delaware

MINUTES APPROVED: 10/23/2013

MEMBERS PRESENT

Daniel Cooper, LPCMH, **Vice President, Presiding**
Ruth Banta, Public Member, **Secretary**
Irvin Bowers, Public Member
Daniel Cherneski, LMFT (12:17 p.m. – 1:18 p.m.)
Mary Davis, LCDP
Dr. Gregg Drevno, Ph.D., LPCMH
Dr. Tracey Frazier, Psy.D., LCDP
Dr. William Northey, Ph.D., LMFT

MEMBERS ABSENT

Lisa Ritchie, LCDP, **President**
Julius Mullen, Ed.D., LPCMH
Joan McDonough, Public Member
Elisabeth Vassas, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jessica Williams, Administrative Specialist II

ALSO PRESENT

Dawn Edgar

CALL TO ORDER

Mr. Cooper called the meeting to order at 12:07 p.m.

REVIEW OF MINUTES

MHCDP Meeting Minutes – August 28, 2013

The Board reviewed the August 28, 2013 meeting minutes for approval. Dr. Northey moved, seconded by Dr. Frazier, to approve the minutes as amended. Motion unanimously carried.

Legislative Committee Minutes – August 28, 2013

The Board reviewed the August 28, 2013 meeting minutes for approval. Dr. Northey moved, seconded by Dr. Drevno, to approve the minutes as presented. Motion unanimously carried.

UNFINISHED BUSINESS

Proposal to Deny Hearing (12:30 p.m.) – Linda Lonergan *(Cancelled)

Ms. Williams advised the Board that Ms. Lonergan cancelled her request for a hearing.

NEW BUSINESS

Review Request to Withdraw Application from Linda Lonergan

Dr. Northey moved, seconded by Ms. Banta, to accept Ms. Lonergan's request to withdraw her application. Motion unanimously carried.

UNFINISHED BUSINESS

Review Decision and Order from Proposal to Deny Hearing Held on August 28, 2013 for Georgette Hall-Peterson

The Board reviewed the Decision and Order from the proposal to deny hearing for Georgette Hall-Peterson. An order was circulated for Board members' signatures.

Review Previously Tabled Application for Dawn Edgar (Supplemental Documentation Submitted)

The Board reviewed Dawn Edgar's application and the supplemental documentation submitted by Mark Casagrande, LCSW. Ms. Edgar was in attendance and addressed the Board regarding their concerns about the proposed supervisor. According to the documentation submitted by Mr. Casagrande, LPCMH's are employed at Jewish Family Services, but they do not have administrative nor supervisory duties assigned to them. Mr. Cherneski moved, seconded by Dr. Frazier, to table the application until Ms. Edgar submits a new supervision plan with a supervisor who is acceptable to the Board, pursuant to Rule 3.1.1. Motion unanimously carried.

NEW BUSINESS

Review of Application for LPCMH Licensure by Reciprocity – Lynn Lavin

The Board reviewed Lynn Lavin's application for LPCMH licensure by reciprocity. Dr. Drevno moved, seconded by Ms. Banta, to approve the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Diane Carbone

The Board reviewed Diane Carbone's application for LPCMH licensure by reciprocity. Dr. Drevno moved, seconded by Ms. Banta, to approve the application. Motion unanimously carried.

Review of Application for LCDP Licensure – Kefa O'Bara

The Board reviewed Kefa O'Bara's application for LCDP licensure. Mr. Cherneski moved, seconded by Ms. Davis to approve the application. Motion carried with Dr. Frazier recusing.

Review of Application for LAMFT Licensure (Contingent upon Passing AMFTRB Exam) – Louise Howlett

The Board reviewed Louise Howlett's application for LAMFT licensure. It was determined that the application Ms. Howlett submitted was incomplete in regards to the written plan for professional direct supervision. Ms. Davis moved, seconded by Dr. Frazier, to approve the application contingent upon receipt of an acceptable written plan. Once the Board office receives the written plan, the plan shall be sent to Dr. Northey and Mr. Cherneski for their review, in order to determine if it is an acceptable plan. If the plan is deemed acceptable, Ms. Howlett will be made eligible to sit for the exam. Motion carried with Dr. Northey opposing.

Correspondence

Review Correspondence from New Behavioral Network Regarding HIPAA Regulations

The Board reviewed the correspondence submitted by William J. Begley, Esquire, on behalf of New Behavioral Network, seeking advice on the Board's interpretation of federal HIPAA regulations. Ms. Singh advised the board that they do not have any statutory authority to provide advice; nor is the Division of Professional Regulation tasked to interpret federal regulations. Ms. Singh will draft correspondence to be sent to Mr. Begley, advising him of such.

Other Business before the Board (for discussion only)

Ms. Williams advised the Board that she will submit another request to update the LAMFT application, in regards to the written plan.

Public Comment

There was no public comment.

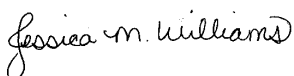
Next Meeting Date

The Board's next meeting is scheduled for October 23, 2013 at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Mr. Cherneski made a motion, seconded by Dr. Frazier, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:18 p.m.

Respectfully submitted,



Jessica M. Williams
Administrative Specialist II